GUERNSEY ACADEMY OF THEATRICAL EDUCATION

GATE Studios

STUDIO POLICIES & GUIDELINES

Guernsey Academy of Theatrical Education (G.A.T.E) provides non-competitive dance education in Guernsey, promoting dance technique, theatre technique, self-esteem, personal growth, and cooperative spirit.

STUDIO ENVIRONMENT:
Parents, guardians, and students can expect that all faculty and staff will respect the well being of each student, treat her/him fairly, and encourage their growth and self-esteem as unique individuals.
Should any concern or issue arise, please do not hesitate to speak directly with the Principals.

EXPECTATIONS AND ETIQUETTE FOR G.A.T.E. STUDENTS:
Just as teachers are expected to respect students, students are expected to respect each other, the faculty and staff at G.A.T.E. and the building and studios.

- When using the facilities, including toilet areas and changing rooms, students are expected to clean up after themselves, including throwing away rubbish and packing up belongings.

We ask that older students (and parents) be aware that they are setting the example for younger students, and reflect wise choices in both their language and behaviour. As performers, certain behaviours are requested of us in the studio and as we prepare to perform.

- Students are to arrive on time and prepared for classes. This includes wearing proper uniform and hair properly groomed.
- Senior dancers are encouraged to arrive earlier than the start time of their class to begin stretching and warming up.
- In the event that a student is late and class has already started, the student is to come into the studio and wait by the door for the teacher to acknowledge them and give them instructions. Dancers arriving severely late may be asked to sit out of class to reduce the risk of injury after missing warm up.
- Consistency IS important! Performers who consistently attend classes will improve at a faster rate than those who don't
- As a matter of respect, the teacher, students are to keep talking to a minimum during class and participate fully in the lesson.
- Students are to leave bags, coats, and other personal belongings outside of the studios.
- No food or drink is permitted within the studios except water.
- Chewing Gum is prohibited during class or in the studios.
- Students who consistently refuse to follow directions or respect their classmates may be asked to sit out of class (Behaviour Policy outlined below).

BEHAVIOUR POLICY:
We are committed to educate our students, model behaviours, and help performers grow with love and respect

If for any reason a student does not meet the expectations outlined above, staff from G.A.T.E. will talk to both student and parent about behaviour issues.

PERFORMANCE ATTIRE:
Students are to arrive with appropriate dance/theatre attire and their hair pulled back. It is imperative that performers
be able to move freely without inhibition and that in dance classes, teachers of dance are able to clearly see the line of the body in order to properly assess alignment and posture. If a student consistently arrives without proper attire, she/he may be asked to sit out of class.

ADDITIONAL INFORMATION FOR PARENTS

ATTENDANCE AND PICK UP:
Students are to arrive on time for class. Students arriving severely late may be asked to sit out of class to reduce the risk of injury after missing warm up. Please call the office to let the teacher know that your child will be late if you know that you are running behind. In cases of repeated lateness, parents will be contacted by the teacher.
Please pick your children up immediately after class as we are not responsible for children after the end of their class. Please call the studio to notify the office if you will be late due to an emergency.

Parents and guardians are responsible for arranging proper supervision of their children if it is necessary for them to stay in the building for periods of time before, after, or in between classes. Parents may want to consider making arrangements with older students or babysitters to ensure supervision of younger students. Children must stay within G.A.T.E premises and under no circumstances enter rooms within the Styx building that are not hired by us.

ABSENCES:
It is important to the cohesiveness of your students' dance training that they endeavour to attend classes every week as scheduled. If your child will be absent from class, please contact the office prior to the class time. This is especially important with regard to rehearsals and performances.

RE-SCHEDULED LESSONS:
Occasionally lessons have to be rescheduled (Pandemic legal enforcements, sickness of teacher etc) – if this is the case, we will give you as much notice as possible as to the time and date of the re-scheduled or cancellation of class. If it is impossible for a class to be re-scheduled, the fee for the lesson will be returned if the reason for cancellation is our direct responsibility.

TERMS NOTICE:
Fees are charged a full term in advance as a result a full terms notice is required for cancellation of class/classes. If you should fail to do so we reserve the right to charge for the following terms fees.

BAD WEATHER:
Classes cancelled due to adverse weather conditions or power cuts (events out of our control) will not be refunded or rescheduled.

PARKING
When using the Styx car park to wait for children, please ensure that your car is parked in a designated parking place. Additional parking is available at the Longfrie Inn (until midday) , By St Peter's Church, Route de Longfrie and Longfrie Surgery (6 pm – 11pm, Saturdays after 11am and all day Sundays.). Please do not leave your vehicle in none designated areas to drop off your child as this can cause congestion and present risk to pedestrians.

LIABILITY

We understand that there are risks of physical injury associated with, arising out of and inherent to the activity of dance and theatre arts. In recognition of this acknowledged risk of injury, I knowingly and voluntarily waive all right and/or causes of action of any kind including any and all clams of negligence arising as a result of such activity from which liability could accrue to G.A.T.E, Studios, its officers and employees and hereby acknowledge that I knowingly and voluntary assume full responsibly for all risks of physical injury arising out of active participation in dance and drama on behalf of the participant.

G.A.T.E and its employees assume no responsibility for children on the premises before, after or between their specified class times.

MEDICAL

Should your child have a medical condition that you feel we should be aware of, please inform us. This information will be kept secure and will only be shared with staff members to ensure the safety and wellbeing of your child.

In case of an emergency, where necessary, we will transfer to the nearest medical facility.

A Medical form should be filled out on application if you feel we should be aware of any medical conditions.

This document is a contract between parent/guardians of the child/children attending G.A.T.E and the owners of the said organisation to protect and care for both parties but primarily for the care of your child/children. On signing the application, you agree to these terms and conditions.

Signed

Brian and Catherine Webster

Co. owners of the Guernsey Academy of Theatrical Education.(G.A.T.E)